

Beijing International Short Film Festival
Screening Technical Guidelines 2022
北京国际短片联展2022展映材料技术指导

- **Delivery Deadline**
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- **DELIVERY DEADLINE**

- The delivery deadline for subtitle files and film information is **October 25th, 2022**. The delivery deadline for all cinema presentation material is **November 1st, 2022**.

- **Online submission**

- You can upload your material via [online form](#).

* *Received files must go through a comprehensive process of data compilation, translation and quality management before any screenings, thus we strongly recommend all participants to stick to the deadlines.*

- **FILM MATERIAL**

- 1. **Film information**

- Including:**

- Title (Original title English title)
 - Film Information
(*Production country, Film language, duration, production year, etc. .*)
 - Film synopsis
 - Film team and casting list
 - Director Biography and Filmography

Data Files (format DOC, TXT...in English and/or Chinese) and/or online view/download address will be accepted.

* *Optional for films selected via submission websites which has already fulfilled the submission table.*

- 2. **Image material:**

- 1-3 Headshots of Director
 - 4-6 Film stills
 - Film poster (optional)

**Image Files (format JPG, PNG, PSD, TIFF... with at least 300DPI) and/or online view/download address will be accepted. We remind you that the photos will be available also for the press, so they should be free of copyright.*

**Photos in horizontal format will be preferred.*

- 3. **Video material :**

- Film Extrait
 - Film Trailer (optional)

Video Files (formats MOV, MPEG-4) and/or online view/download address will be accepted.

**The maximum duration is 3 min for each video clip with or without English subtitle.*

- 4. **Press Kit (optional)**

• SUBTITLE FILES

• Selected works of International Competitions/Selections:

All selected works must be screened in their original language with Chinese and/or English subtitles on the print. All non-Chinese language films must provide **English and/or Chinese subtitle files (format .srt .sub .idx .stl, etc.)** or **transcripts (format .doc .xls .xml .pdf, etc.)**. The production and costs of the English subtitles are at the participants' charge, the production and costs of the Chinese subtitle are at festival's charge.

• Selected works of Chinese Competitions/Selections:

All selected works must be screened in Chinese language with English subtitles on the print.

If the film contains any dialects or other languages, both Chinese and English subtitles are required on the print or in subtitle files **English and/or Chinese subtitle files (format .srt .sub .idx .stl, etc.)** or **transcripts (format .doc .xls .xml .pdf, etc.)**

- All subtitle files must be the final version corresponding to the screening print of the film.
- For films with subtitle "burned-in" frame, Festival still need subtitle or script files for translation and production.
- All film data kit and subtitle files must arrive in BISFF **no later than November 1st, 2022.**

• SCREENING FILES

- Accepted video formats are **QuickTime ProRes422**, **H.264 MPEG-4** files and **Blu-ray discs**. We strongly recommend that all participants send **ProRes422/MPEG-4** files instead of Blu-ray discs.

1. PRORES 422 HQ

Frame Dimensions	1920 x 1080
Scanning Method	progressive
Color Format	4:2:2 YCBCR
Frame rates	23.98 fps, 24 fps, 25 fps, 29,97 fps
Audio	Stereo, 5.1 LPCM
Subtitles	With individual subtitle files or subtitles must be "burned-in" and positioned in the safe area of the projected frame

2. H.264 MPEG-4

Frame Dimensions	1920 x 1080
Scanning Method	progressive
Color Format	4:2:2 YCBCR
Frame rates	23.98 fps, 24 fps, 25 fps, 29,97 fps
Bit rate	10000kbps and above
Audio	Stereo, 5.1 Linear PCM
Subtitles	With individual subtitle files or subtitles must be "burned-in" and positioned in the safe area of the projected frame

**We respect diversity in art forms created by all participants of the festival. In the case where your video files couldn't meet the requirements mentioned above due to artistic or practical considerations, please deliver the version of the highest possible quality.*

- **SHIPPING OF FILMS**

Internet Storage Service (Highly recommended)

Google Cloud, WeTransfer, Dropbox, Vimeo...for international participants (including Hong Kong Taiwan and Macao)

Baidu cloud, 115 disk, Tencent Cloud... for Chinese mainland participants.

Submission platform website as FilmFreeway, Festhome, ZOOMOV, download functions will only be considered as a last resort.

If you wish to deliver Blu-ray Disc/DVD, physical DCP, film prints, hard disks, USB disks and/or other storage materials by mail, please make sure to contact us in advance to avoid any possible complications.

- All screening materials must arrive in BISFF **no later than November 1st, 2022.**

- **CONTACT**

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Please do not hesitate to contact us for further questions related to shipping and files.

- APPENDIX

BISFF Venue Technical Specifications						
Cinema	Seats	35mm	16mm/8mm	DCP	Digital File	Blu-ray/DVD
CFA	600	•	•	•	•	•
UCCA Museum	250	•	•	•	•	•
Goethe Institute	150	•	•		•	•
Denmark Culture Centre	80		•		•	•
CHAO Art Centre 1	150		•		•	•
CHAO Art Centre 2	50			•	•	•
3 Shadows Photography Art Centre	50		•		•	•